

Curriculum Vitae

Emmanuelle Roduit

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My excellent interpersonal skills, my flexibility and my engagement make me a person who integrates easily into a new environment and quickly establishes trust and builds bonds with people. Currently Deputy General Manager of the Swiss Centers China in Shanghai, providing business development consultancy in China for the last four years, I am currently looking for a new opportunity in an international and dynamic environment.

EDUCATION

Graduated from Geneva Hospitality School (EHG), Switzerland 2010-2013
Ambassador EHG China

Bachelor's of History and Political Economics, University of Fribourg, Switzerland 2005-2009
Specialized in Sustainable Development and Economic History

WORK EXPERIENCE

Swiss Center China (SCC), China, Shanghai, Deputy General Manager 06/2018-Today

- **Business Development** - Acquisition of new clients by providing business development consultancy in China; Development of new services (set-up a Trading Platform that became profitable after less than one year and became the reference on the Sino-Swiss Free Trade Agreement); Manage four Swiss Centers located in two cities.
- **Project Management** - Organized more than 50 International & Regional events (seminars, delegations, round tables, fairs, WEF events). Design the Concept; Manage the Logistics, Chinese Service Provider & Budget.
- **Multi-task and hands on** - In charge of the Design, Decoration and Launch of the fifth Swiss Center in Shanghai.
- **Recruit, train and manage** a team of 10 Chinese employees.
- **Communication & People skills**– Liaise on a daily basis with the Swiss Industry, Swiss Government, Chambers of Commerce and Chinese Government.

Swiss Center Shanghai (SCS), China, Shanghai, Operation Manager 08/2015-05/2018

- Responsible for preparing and issuing employment contracts to new employees.
- Constantly examine administrative effectiveness and seeks better procedures

TWG Tea Company, China, Shanghai, assistant manager of retail/salon 04/2015-08/2015

- Training, Management and Direct Sales

Hansen Winery Resort, China, Inner Mongolia, Wuhai, Director assistant 06/2013-03/2015

- Responsible for training and quality control
- International press relations: organization of visits & interview for Television (TF1, RTS), Radio and newspaper.

Novotel Hotel, Beijing, China, Management Trainee 10/2012-03/2013

- In charge of customer relations

LANGUAGES

Mother tongue: French

Proficiency: English & Chinese

Intermediate: German & Spanish

PASSIONS & PROJECTS

BOARD OF DIRECTORS

Board member, Swiss Chamber of Commerce, Shanghai

2017-2018

President, Young Swiss in China Association

2015-2017

ART/EXHIBITION

Wuhai through a Swiss eye, Photo exhibition, Wuhai Airport

2014

STOPOVER Art Exhibition, Art and Calligraphy Museum, Wuhai

2015

Official event related to the 65th anniversary of Sino-Swiss diplomatic relations.

LONG DISTANCE TRAIL RUNNING

Sunrise to Sunset, Mongolia, 100KM Finisher